



HS&E INDUCTION VISITORS GUIDE

University of Cambridge (Cavendish III & SFH Project)

NAME:		INDUCTED BY:	
EMPLOYER:		SITE:	
CSCS No.		INDUCTION NO.	

As a visitor, your induction will be simplified as you will be accompanied by a BYUK team member at all times, stay with them you are not authorized to be on your own. You have been shown the Site Plan. Here are some key things to note whilst you are on site.

	<p>You will wear at all times wear.</p> <p>Protective footwear, head protection*, a hi-viz garment, eye protection and suitable gloves.</p>
	<p>Use only designated routes. Keep to the GREEN LINE routes</p>
	<p>Maximum speed of vehicles on site is 5mph.</p>
	<p>No smoking is permitted at anytime unless in authorized designated smoking areas provided.</p>
	<p>Do not enter areas unless authorized or accompanied by someone authorized</p>
	<p>There will be an audible alarm at 1100. Do not panic attempt to evacuate, this signals a 5 minute safety review by all operatives on site. You are encouraged to participate.</p>
	<p>Good housekeeping = Good safety.</p> <p>If you dispose of anything = in the bin! THE RIGHT BIN!</p>
	<p>If you see something unsafe please report it immediately – walking away and turning a blind eye to safety is not an option</p>
	<p>Help us to minimize slips, trips and falls. Make sure GREEN ROUTES are free from obstacles</p>
	<p>In case of fire or in case of evacuation follow the arrows through the emergency exit to the meeting point</p>
	<p>Do not stray from designated pedestrian routes, they are there for a reason – vehicles/plant/machinery hazards</p>
	<p>PROTECT THE ENVIRONMENT. Save water and electricity, turn off equipment operating unnecessarily.</p>

*Hard Hat exclusion for Sikhs

Please provide the NAME and NUMBER of a person we should contact in the event of an emergency

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Please provide details of any condition or medication that could be relevant to your health & safety during this visit

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SIGNED:		DATE:	
TRANSLATOR:		DATE:	